



CONCORDIA INTERNATIONAL FORWARDING CORP.

WORLD HEADQUARTERS: 70 EAST SUNRISE HIGHWAY, SUITE 605, VALLEY STREAM, NEW YORK 11581-1250
TELEPHONE (516) 561-1100 ♦ FACSIMILE (516) 561-1323 ♦ www.concordiafreight.com

Concordia Corporate Environmental Policy & Guidelines

I. Policy

Concordia International Forwarding Corp. is dedicated to the preservation of our global environment and committed to reducing our carbon footprint, while maintaining the highest levels of service to our customers. As part of Concordia's ongoing commitment to protecting the environment, we aim to conserving resources and reducing CO₂ emissions across our operations globally. We ensure the responsible use of resources through our environmental guidelines. We commit to reducing waste and reusing and/or recycling materials whenever possible. We ensure our commitments through proactive management and internal accountability for our policy through our executive leadership team.

II. Guidelines

A. *Reducing CO₂ Emissions and Waste*

1) Consolidation

The transportation industry is the leading generator of GHG, accounting for about [28%](#) according to the U.S. Environmental Protection Agency (EPA). The very nature of Concordia's business has a direct impact on the environment. By consolidating smaller shipments into bulk cargo movements, we reduce the amount of packaging materials and significantly increase the weight and space utilization of ocean and aircraft cargo containers. In turn, this practice reduces fuel use and CO₂ emissions.

2) Strategically Centralized Gateways & Transport

In the United States, Concordia operates out of six major regional gateways rather than one central hub, allowing for shorter transit routes from our customers to the airport of origin. As an efficiency measure, each of our local facilities are required to maximize truck loads before they depart to our gateway offices. Under this system, we minimize the overall number of vehicle trips, which lowers our overall GHG emissions and labor and fuel costs.

3) E-Records

The airline transport industry has traditionally generated vast amounts of paper waste, and over the last eight years, Concordia has made a concerted effort transition our business over to electronic record-keeping. Through our proprietary Pouch system of electronic recordkeeping in our shipments, we effectively eliminate the need for printed airway bills. As a result of our system, we have reduced our overall paper consumption by 35%. Our accounting systems are



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also based in digital formats, and we take measures across our facilities to reduce printed communications whenever possible, including:

- Use of E-mail whenever possible to avoid using paper
- Sharing of magazines, periodicals, trade publications and newspapers
- Consolidation of inter-department / inter-office mailings
- Eliminating junk mail where possible
- Circulating internal memos and documents electronically
- Use of scan-to-email software to translate printed paper documents into electronic formats.

B. Energy Management

We prioritize the use of high-efficiency and/or LED lighting in our facilities whenever possible. We have installed lighting motion sensors in many of our hallways, warehouse spaces, and employee common areas, to reduce energy use when these areas are not in use. We also encourage all Concordia employees to do their part to reduce unnecessary energy use in the workplace.

In common areas and near office exits, we post bulletins to make employees aware of simple energy-saving tips that can be employed at the end of each workday, which include:

- Turn off the lights
- Switch off power strips
- Shut down your computer/turn off workstation monitors
- Turn down the thermostat

C. Waste Management / Recycling

Concordia has set practices in place to manage and recycle waste whenever and wherever possible.

1) Paper/Cardboard

The following paper/cardboard items should be disposed of in the designated recycle bins.

- Paper,
- Newspapers
- Envelopes
- Junk Mail
- Magazines/Catalogs
- Corrugated Cardboard



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Confidential work product that needs to be disposed of should be shredded and placed in the receptacle for recycle.

2) Glass/Aluminum/Plastic

The following glass/aluminum/plastic items should be disposed of in the designated recycle bins.

- Plastic Bottles
- Aluminum Beverage and Food Cans
- Glass Bottles

3) Ink/Toners

Toner and ink cartridges are recycled by returning to point of purchase, either by UPS or in person.

4) Computer Hardware

All computer hardware is collected by the Concordia IT department, erased of all proprietary information and is recycled through ecoTech Management, our e-cycling partner. Contact the IT Desk to arrange for disposal of any electronics that are no longer in use.

D. Our Corporate Partners and Supply Chain Practices

Concordia partners with local and global companies who reflect our commitment to environmental stewardship. Concordia prides itself on working with environmentally conscious sub-contractors and suppliers in order to minimize harmful effects on the communities where we live and operate.

From the office supplies we use, to the packaging we use for our freight, to the airlines that carry our cargo, our suppliers and partners share our values and commitment to preserving the environment.